

FAREHAM

BOROUGH COUNCIL

Report to Scrutiny Board

Date **23 November 2017**

Report of: **Director of Finance and Resources**

Subject: **REVIEW OF WORK PROGRAMME 2017/18**

SUMMARY

Items for the draft work programme of the Board for the year were agreed by the Board at its meeting on 16 March 2017 and endorsed by the council at its meeting on 27 April 2017. The Board reviewed the work programme at its last meeting on 14 September 2017.

RECOMMENDATION

The Board is now invited to: -

- (a) note the progress on actions since the last meeting, as set out in Appendix B;
and
- (b) confirm the work programme of items for 2017/18, as set out in Appendix A.

INTRODUCTION

1. At the meeting of the Board on 16 March 2017, members agreed items for the draft work programme of the Board for the current year, 2017/18. The work programme was subsequently confirmed by the Council at its meeting on 27 April 2017 and reviewed at the last meeting of the Board on 14 September 2017. The Board's work programme is set out in Appendix A to this report.
2. The progress on actions since the least meeting of the Board is attached at Appendix B for information.

REVISIONS TO THE WORK PROGRAMME

3. Members are asked to note the following revisions to the work programme:
 - (i) An item titled "Presentation by, and Questioning of Hampshire Fire and Rescue Service" has been added to the work programme as an unallocated item;
 - (ii) An item titled "A Review of Members Allowances following the Remuneration Panel meeting" has been added to the work programme for 11 January 2018 meeting;
 - (iii) The item titled 'Review of the Medium Term Finance Strategy' has been moved from this meeting to 11 January 2018 meeting.

RISK ASSESSMENT

4. There are no significant risk considerations in relation to this report.

CONCLUSION

5. The Board is now invited to:
 - (a) Note the progress on actions since the last meeting, as set out in Appendix B; and
 - (b) Confirm the work programme of items for 2017/18, as set out in Appendix A.

Background Papers:

Reference Papers:

Enquiries:

For further information on this report please contact Andrew Wannell. (Ext 4620)

SCRUTINY BOARD – DRAFT WORK PROGRAMME 2016/17

DATE	SCRUTINY BOARD ITEM
18 May 2017	<p>Review of Work Programme 2017/18</p> <p>Presentation by Chief Inspector Sharon Woolrich on the Review of Police Performance in Hampshire</p> <p>Receive minutes of meetings of Policy Development and Review Panels</p>
29 June 2017	<p>Review of Work Programme 2017/18</p> <p>Presentation by, and questioning of, Two Saints</p> <p>Receive minutes of meetings of Policy Development and Review Panels</p>
14 September 2017	<p>Review of Work Programme 2017/18</p> <p>Presentation by, and Questioning of, the Executive Member for Health and Public Protection</p> <p>Receive minutes of meetings of Policy Development and Review Panels</p>
23 November 2017	<p>Review of Work Programme 2017/18</p> <p>Presentation by, and Questioning of, the Executive Member for Policy and Resources</p> <p>Review of the Corporate Strategy and Corporate Priorities</p> <p>Receive the minutes of meetings of Policy Development and Review Panels</p>
11 January 2018	<p>Preliminary overall review of work programme 2017/18 and draft 2018/19</p> <p>Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2018/19</p> <p>Housing Revenue Account Budget and Capital Plans 2018/19</p> <p>Review of Members Allowances following the Remuneration Panel meeting</p> <p>Review of the Medium Term Finance Strategy</p> <p>Receive minutes of meetings of Policy Development and Review Panels</p>
22 March 2018	<p>Final review of work programme 2017/18 and draft work programme 2018/19</p>

	<p>Presentation by, and questioning of, the Executive Member for Streetscene</p> <p>Receive minutes of meetings of Policy Development and Review Panels</p>
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Items to be assigned:

Presentation by, and Questioning of Hampshire Fire and Rescue Service.

SCRUTINY BOARD WORK PROGRAMME - PROGRESS SINCE LAST MEETING**APPENDIX B**

Date of Meeting	Subject	Type of Item	Action by Board	Outcome	Link Officer
14 September 2017	Presentation by, and Questioning of, the Executive Member for Health and Public Protection	Scrutiny	<p>The Board received a presentation by the Executive Member for Health and Public Protection on progress and changes made to the portfolio over the past year.</p> <p>The presentation highlighted to the two most significant changes to the portfolio, which were the transfer of responsibility of Traffic Regulation Orders to Hampshire County council and the transfer of Health from the Housing portfolio to the Public Protection portfolio.</p> <p>The presentation gave details of the areas of responsibility within the portfolio and these included:</p> <ul style="list-style-type: none">• Environmental Health – which includes:<ul style="list-style-type: none">○ Air Quality○ Contaminated Land○ Dog Control○ Pest Control○ Food Safety• Corporate Health and Safety• Community Safety• Parking and Enforcement – which includes:		

			<ul style="list-style-type: none"> ○ Car Parks ○ Parking Enforcement ○ CCTV ○ General Enforcement – (Litter, Fly Tipping, Graffiti) ○ Emergency Planning ● Health Liaison <p>The Executive Member for Health and Public Protection answered members' questions concerning the presentation.</p> <p>It was AGREED that the Executive Member for Health and Public Protection be thanked for his informative presentation.</p>	Complete	Richard Jolley
	Review of Work Programme 2017/18	Review	<p>The Board considered a report by the Director of Finance and Resources which reviewed the Board's work programme for 2017/18.</p> <p>The Director of Finance and Resources directed the member's attention to a scoping report which had been tabled at the meeting (attached as Appendix A to these minutes).</p> <p>The report was a result of the request made by Councillor Cunningham for Hampshire Fire and Rescue Service to be invited to a future meeting of the Board to give a presentation. The report outlined Councillor Cunningham's questions and provided some background information on the service</p>		

			<p>and their previous presentation to the Council in 2015. Members agreed that they would like to invite Hampshire Fire and Rescue Service to a future meeting of the Board, and that all Members should be invited to attend for this item.</p> <p>It was AGREED that the Board: -</p> <ul style="list-style-type: none"> (a) Reviewed the work programme for 2017/18; (b) include an unallocated item titled 'Presentation by, and Questioning of, Hampshire Fire and Rescue Service' to the work programme for 2017/18; and (c) subject to the inclusion of (b) above, confirm the Board's work programme for 2017/18. 	Complete	Andrew Wannell
	Receive Minutes of Meetings of Policy Development and Review Panels	Scrutiny	<p>The Board was asked to receive the minutes of the Policy Development and Review Panels held since 1 July 2017.</p> <p>(1) Minutes of meeting Thursday, 13 July of Streetscene Policy Development and Review Panel</p> <p>The Chairman of the Streetscene Policy Development and Review Panel, Councillor S D Martin, was invited to present the minutes of the meeting held on 13 July 2017.</p> <p>It was AGREED the minutes be received.</p>	Complete	Andrew

			<p>(2) Minutes of meeting Tuesday, 18 July 2017 of Planning and Development Policy Development and Review Panel</p> <p>The Chairman of the Planning and Development Policy Development and Review panel, Councillor C J Wood was invited to present the minutes of the meeting held on 18 July 2017.</p> <p>It was AGREED the minutes be received.</p> <p>(3) Minutes of meeting Thursday, 20 July 2017 of Housing Policy Development and Review Panel</p> <p>In the absence of the Chairman, and Vice Chairman not being present at the meeting, Councillor Mrs C L A Hockley was invited to present the minutes of the Housing Policy Development and Review Panel held on 20 July 2017.</p> <p>At the Invitation of the Chairman, Councillors T M Cartwright, Executive Member for Health and Public Protection and Mrs K K Trott, addressed the Board on this item.</p> <p>Members sought information concerning the Council's plan to build and provide new affordable housing, and the Director of Finance and Resources provided a verbal update on schemes that the</p>	<p>Complete</p>	<p>Wannell</p> <p>Andrew Wannell</p>
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		<p>Council is currently progressing. The Board were also advised that progress is being made on producing a new draft housing strategy, which will be presented to the Housing Policy Development and Review Panel in due course.</p> <p>It was AGREED that the minutes be received.</p> <p>(4) Minutes of meeting Tuesday, 25 July 2017 of Health and Public Protection Policy Development and Review Panel</p> <p>The Chairman of the Health and Public Protection Policy Development and Review panel, Councillor M J Ford, JP was invited to present the minutes of the meeting held on 25 July 2017.</p> <p>It was AGREED the minutes be received.</p> <p>(5) Minutes of meeting Wednesday, 26 July 2017 of Leisure and Community Policy Development and Review Panel</p> <p>The Chairman of the Leisure and Community Policy Development and Review Panel, Councillor Mrs C L A Hockley was invited to present the minutes of the meeting held on 26 July 2017.</p>	<p>Complete</p> <p>Complete</p>	<p>Andrew Wannell</p> <p>Andrew Wannell</p>
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			It was AGREED the minutes be received.	Complete	Andrew Wannell
23 October 2017	Call-In of Executive Decision 2017/18 No. 1955: Draft Local Plan	Scrutiny	<p>The Board considered a report by the Head of Democratic Services which outlined the reasons given for the call-in of the Executive Decision regarding the Draft Local Plan. A number of appendices were attached to the report to further assist the Scrutiny Board in its review of the decision. Appendix A provided a copy of the call-in notice which cited the grounds for the call-in as being:</p> <ul style="list-style-type: none"> i. Unbalanced allocation across the Borough. ii. Infrastructure insufficient information of funding sources re CIL and S106 agreements. iii. Full sets of documents not available for consideration prior to the meeting on the 9 October 2017. iv. We have concerns with the wording on the individual allocation sheets within the proposed Draft Plan for consultation. <p>The Board received the deputations referred to in Minute 5 above.</p>		

			<p>At the invitation of the Chairman, Councillor R H Price, JP, and Mrs K K Trott as representatives of the call-in, were invited to present the reasons they had given for the call-in. Before they addressed the Board they both declared the following interests:</p> <p>Councillor R H Price, JP declared a Pecuniary Interest in relation to site refence HA12 Moraunt Drive, Portchester as he owns and lives in the property next to the site. As this meeting was not dealing with specific sites identified within the Draft Local Plan, he remained in the room for the entirety of the meeting.</p> <p>Councillor Mrs K K Trott declared a Personal (Non-Pecuniary) Interest in relation to site references HA8, HA16 and HA30 as she is a Council appointed representative on the Wallington Village Community Association Executive Committee. She remained in the room for the entirety of the meeting.</p> <p>At the invitation of the Chairman, the Executive Member for Planning and Development, Councillor K D Evans, joined the meeting and was called upon to advise the Scrutiny Board of the process undertaken before making its recommendation to the Executive, and to address the specific points of the call-in notice. The Executive Member circulated</p>		
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			<p>to the Board a copy of a map showing a split between the sites identified in the Draft Local Plan Sustainability Appraisal between the Portsmouth Housing Market Assessment area and Southampton Housing Market Assessment area (attached as Appendix A to the minutes). The Executive Member then answered questions put to him. In accordance with the Code of Conduct for Members, Councillor Evans then left the room and was not present for the remainder of the meeting.</p> <p>The Director of Planning and Regulation answered questions put to him by Members of the Scrutiny Board.</p> <p>The Chairman confirmed that having considered all the reasons given for the call-in, the Scrutiny Board now had to consider its options as set out in the report, that being either:</p> <ul style="list-style-type: none">(a) to accept the decision made by the Executive, in which case the decision can be implemented; or(b) to request that the Executive reconsiders the decision, giving reasons for such a request. <p>A motion was proposed and seconded to accept the decision made by the Executive and to allow the decision to be</p>		
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			<p>implemented, which when being put to the vote was declared CARRIED. (8 Members voting in favour; 1 against (Councillor Cunningham))</p> <p>RESOLVED that the Scrutiny Board accept the decision made by the Executive and to allow the decision to be implemented to:</p> <ul style="list-style-type: none"> (a) the Draft Local Plan, as set out in Appendix A to the report, comprises the component parts (as listed in the papers); (b) that the Draft Local Plan, as set out in Appendix A, and the Draft Policies map, as set out in Appendix B, be published for a 6-week period of public consultation; (c) that the supporting documents appended to this report (Appendices C-E) be published for a 6-week period of public consultation, along with other supporting evidence documents; (d) that the Draft Local Plan will become a material consideration in the determination of planning applications, but the weight attributed reflects the stage of preparation, the extent to which there are unresolved objections to 	Completed	Richard Jolley
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			<p>relevant policies, and their degree of consistency with policies in the National Planning Framework; and</p> <p>(e) that the Director of Planning and Regulation be authorised to make any necessary minor amendments to the Draft Local Plan and supporting document appended to this report, prior to publication, provided these do not change their overall direction, shape or emphasis and following consultation with Executive Member for Planning and Development.</p>		
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